

NAME OF SMALLER AUTHORITY: _____

NOTICE OF CONCLUSION OF AUDIT

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2016

The Accounts and Audit Regulations 2015 (SI 2015 No.234)

The Local Audit and Accountability Act 2014

NOTICE

NOTES

1. Date of announcement 13 / 11 / 2016 (a)

(a) Insert date of placing of this Notice

2. Notice of conclusion of audit and publication of accounts.

The audit of the authority's accounts for the above year has been concluded on:

30th September 2016 (date) by grant Thornton UK LLP.

(b) Parish Councils should publish information on a website.

The Annual governance statement, Accounting statements and the External auditor certificate and report (the Annual Return), have been published (b)(c).

(c) Parish meetings should display information in a conspicuous place in the area of the authority for at least 14 days.

Copies of documents are available for purchase by any person on payment of a reasonable sum. Documents will remain available for public access for a period of not less than 5 years from the date of this notice (d).

(d) See note 25.2 of the Local Audit and Accountability Act 2014 for further information.

3. Section 25 of the Local Audit and Accountability Act 2014 provides for the exercise of public rights to inspect the statement of accounts:

• Local Government Electors and their representatives have rights to make copies of:

(e) Section 3 of Annual Return provides the external auditors certificate and report including any subsequent pages attached.

- the accounting statements,
- the external auditor's opinion and certificate of completion (e),
- any public interest report relating to the authority, and
- any recommendation relating to the authority.

For the year ended 31 March 2016 these documents will be available on reasonable notice on application to the person in paragraph 4 below.

4. Person to which you can apply to inspect the accounts and availability (f)

(f) Insert name, position, address and contact details such as telephone and email of the Clerk or other person to which any person may apply to inspect the above documents, and the details of the manner in which notice should be given of an intention to inspect the accounting records and other documents.

Name: Mrs Mel Poynter

Position: Parish Clerk

Address: 2 Bridge House Station Rd Tisbury
WILTS

Tel no: 01747 870 895

Email: Lalpoyn ter@hotmail.co.uk.

Days and times of availability: Evenings & Week ends.

5. Signature and name of person giving Notice on behalf of the authority

Margaret Thompson Clerk and/or Responsible Financial Officer
Chair PC

For more detailed guidance on electors' rights and the special powers of auditors, copies of the publication Council Accounts – A Guide to Your Rights are available from the National Audit Office website

<https://www.nao.org.uk/code-audit-practice/wp-content/uploads/sites/29/2015/03/Council-accounts-a-guide-to-your-rights.pdf>

Section 2 – Accounting statements 2015/16 for

Enter name of smaller authority here:

Ansby Parish Council

	Year ending		Notes and guidance
	31 March 2015 £	31 March 2016 £	
1. Balances brought forward	1278	1847	Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records. Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	1524	1524	Total amount of precept or (for IDBs) rates and levies received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	150	523	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	864	864	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any).
6. (-) All other payments	241	515	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	1847	2515	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8. Total value of cash and short term investments	1847	2515	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	0	0	The original Asset and Investment Register value of all fixed assets, plus other long term assets owned by the smaller authority as at 31 March
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2016 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer

Karl Poynter

Date

29/5/2016

I confirm that these accounting statements were approved by this smaller authority on this date:

9/05/2016

and recorded as minute reference:

Item 13.

Signed by Chair of the meeting approving these accounting statements.

Margaret Thayer

Date

29/5/2016